



COALITION OF HAMILTON INDIGENOUS LEADERSHIP

CALL FOR PROPOSALS

Application for Funding of Indigenous Homelessness Projects

Urban Indigenous Community of Hamilton

Reaching Home (2019 – 2024)

DEADLINE TO SUBMIT: DECEMBER 31ST, 2021 at 4:30 p.m.

NOTICE OF COLLECTION

The Information requested in this Call for Proposals (CFP) is collected for the purposes of determining eligibility for funding from Reaching Home: Canada's Homelessness Strategy. It is collected by the Coalition of Hamilton Indigenous Leadership (CHIL) under the guidance of the Hamilton Indigenous Community Advisory Board (I-CAB) and its' sub-committee: the Indigenous Homelessness Allocations/Selection Committee (IHHAC). Information collected in this form will only be shared with the City of Hamilton and the Coalition of Hamilton Indigenous Leadership (CHIL) as the Reaching Home Community Entities for Hamilton under their respective RH contribution agreements with Service Canada.

The 2021 Call for Proposals (CFP) for funding through Reaching Home: Canada's National Homelessness Strategy was developed by the Coalition of Hamilton Indigenous Leadership in collaboration with the Indigenous Community Advisory Board.

INDIGENOUS COMMUNITY ADVISORY BOARD

The Indigenous Community Advisory Board (ICAB) is comprised of Indigenous community members of Hamilton who are committed to preventing and addressing Indigenous homelessness. Each ICAB member brings their personal and professional experiences to help guide a community-wide effort to support Indigenous community members experiencing or at-risk of homelessness in Hamilton.

COALITION OF HAMILTON INDIGENOUS LEADERSHIP

The Coalition of Hamilton Indigenous Leadership (CHIL) is the Indigenous Community Entity for Reaching Home – Indigenous Stream (Hamilton). CHIL is a collaborative of Indigenous organizational leaders founded on respect and wisdom. CHIL responds to the needs of the Indigenous community of Hamilton and supports member agencies by improving resources and advancing Indigenous voices in Hamilton.

OVERVIEW OF REACHING HOME: CANADA'S NATIONAL HOMELESSNESS STRATEGY

Reaching Home (RH) is an outcomes-based program aimed at preventing and reducing homelessness across Canada. Reaching Home provides funding to urban, Indigenous, rural and remote communities to help addressing local homelessness needs and priorities. Reaching Home supports Canada's national housing strategy by working to reduce chronic homelessness nationally by 50% by the fiscal year 2027 to 2028.

Reaching Home (RH) has been renewed for a period of 5 years from 2019 – 2024, with a focus on Coordinated Access. There was an RH "Transitional Period" between April 1, 2019, and March 31, 2020, that supported communities in shifting from the Homelessness Partnering Strategy to Reaching Home. The Indigenous Community Entity for Hamilton was granted two additional "transition" years due to the change in organizations acting as the Indigenous Community Entity (formerly the Social Planning and Research Council of Hamilton).

Reaching Home requires all Designated Communities (including the City of Hamilton) to design and implement a Coordinated Access system, which supports the prioritization of those most in need of assistance and matching with appropriate housing and services. Coordinated Access relies on real-time data collection through a standardized information management system, which is utilized by all homelessness serving agencies in a Reaching Home community.

Due to the COVID-19 pandemic, Reaching Home communities received additional investments in 2020 to help communities address the impacts of COVID-19 among people experiencing or at-risk of homelessness. These additional funds supported communities in developing coordinated responses to enhance supports for individuals and families during the pandemic, including the temporary funding eligibility of health and medical services.

BACKGROUND INFORMATION ABOUT THE 2021 CFP

The 2021 Indigenous Community of Hamilton Call for Proposals (CFP) will fund Indigenous homelessness programs and services from April 1st, 2022, until March 31st, 2024. The purpose of the 2021 CFP is to provide an objective Indigenous community review of Indigenous homelessness initiatives through a transparent and equitable process, in alignment with the Reaching Home Strategy.

The total annual funding available for the 2021 CFP is \$1, 444, 859. The total annual funding available is inclusive of Reaching Home – Indigenous Stream base funding as well as Reaching Home – Designated Community allocation to the Indigenous community of Hamilton.

By responding to this CFP, applicants agree to accept ICAB recommendations and acknowledges CHIL will make final decisions on funding approvals. Additional information about the 2021 CFP, such as the Reaching Home Directives, can be found on the CHIL website, WWW.CHILEADERSHIP.COM

2021 CFP TIMELINE

DATE	ACTIVITY
December 1 st , 2021	Call for Proposals released to community
December 31st, 2021	Deadline for submissions
January 4 th , 2022	Technical review completed by CHIL Staff
January 5 th , 2022	Proposal assessment period by ICAB begins
January 19 th , 2022	Recommendations of 2021 CFP proposals completed by ICAB
January 21 st , 2022	CHIL Board Review and Approval of 2021 CFP Recommendations
January 24th, 2022	Notifications sent to agencies of funding decision

CONTACT INFORMATION

Questions and comments about the 2021 CFP process can be directed to Reaching Home Project Lead – Pete Doolittle via email (rhprojectlead@chileadership.com). Responses to CFA inquiries will be provided within 48 hours of being received until December 29th, 2021. *Inquiries received after December 29th may not receive a response before the deadline.*

SERVICE CANADA AND RH TERMS & CONDITIONS

Projects funded under RH must adhere to the RH Terms and Conditions and related policies and directives as provided by Service Canada. A focus on local longer term sustainable solutions and support of coordinated access activities, as well as a consideration of the unique needs and autonomy of Indigenous communities is also directed by Service Canada.

CHECKLIST

Submissions must include the following sections completed in full:

A. ORGANIZATIONAL INFORMATION

- Basic contact information of agency and project lead
- Homelessness priorities of the agency
- Brief explanation of current Indigenous homelessness programs or services (if applicable).

B. PROJECT SUMMARY

- Explanation/rationale for the program/service need
- Explanation of the design
- Key activities, including a timeline
- Expected outcomes of the proposed project.

C. PROJECT BUDGET

- Projected expenses of proposed activities
- Amount requested and other sources of funding

C. COMMUNITY COLLABORATION STATEMENT

- Statement from supporting agency outlining how this proposal connects with existing supports

E. OPTIONAL

Supplementary information such as reports, and data supporting project rationale and need.

DEADLINE TO SUBMIT: DECEMBER 31ST, 2021 at 4:30 p.m.

EVALUATION CRITERIA

Submissions will be evaluated based on the following criteria:

1. **Project Need, Rationale, and Design:** Submission provides a clear and strong rationale for the need of project. A fulsome explanation of how project activities help address Indigenous homelessness is provided. Project is clearly linked to identified Reaching Home priorities and eligible activities.
2. **Experience and Capacity:** Applicant demonstrates how they are best positioned to undertake project and a strong history of addressing Indigenous homelessness in Hamilton.
3. **Cultural Connections:** Proposed project demonstrates a holistic understanding of the distinct Indigenous experiences and causes of homelessness. Collaboration with community partners and involvement of people with lived experiences in the planning and implementation of the project.
4. **Financial Feasibility:** A clear and reasonable budget supports proposed activities.

A. ORGANIZATIONAL INFORMATION

Full Legal Name:			
Address:			
City:	Hamilton	Postal Code:	
Telephone:		Website:	
Contact Person:		Title:	
Phone (if different)		Email (if different)	
Project Title:			

Mission:	
-----------------	--

Vision:	
----------------	--

Values:	
----------------	--

How do your proposed activities align with your current strategic plan as an organization?	
---	--

<p>Indigenous Homelessness Successes: What has worked well in addressing and preventing Indigenous homelessness?</p>	
--	--

Agency's current Indigenous housing and homelessness initiatives (services, programs, supports, etc.):		
Title	Target Population	Short Description

<p>Based on the work and experience of your agency, please share the top 3 gaps, challenges, and/or needs in addressing and preventing Indigenous homelessness in Hamilton.</p>
<p>1.</p>

2.

3.

B. PROJECT SUMMARY

Based on Appendix A. Reaching Home Priorities and Eligible Activities, please describe the following four aspects of your proposed project:

(1) Identify and explain how your project matches with an identified Reaching Home priority (see Appendix A). Include project need, rationale, and design.

(2) What type of activities will your project undertake?

Describe eligible activities as outlined according to priorities in Appendix A. Please include a timeline of when activities will be carried out/completed.

(3) Identify the expected results of the project. Utilizing the applicable indicators and targets outlined in Appendix A and/or targets and indicators identified by your organization, please include specific and measurable outcomes.

(4) Please share how your agency will evaluate the outcomes and impact of your proposed activities.

C. DRAFT BUDGET

Please provide a financial breakdown of eligible costs

Please Note: If the project is approved, you may be asked to develop a more detailed Project Budget.

NAME/ITEM	DETAIL	COST(S)	RH BUDGET REQUEST	IN-KIND OR OTHER FUNDING SOURCE	TOTAL
Staff & Benefits					
Program Costs					
Administration					
Other					
	TOTAL				

D. COMMUNITY COLLABORATION STATEMENT

The Indigenous Community Advisory Board understands Indigenous experiences of homelessness to be more than just a lack of shelter. Historical and ongoing processes of colonization have resulted in the intentional theft of land and displacement of Indigenous Peoples. With this understanding, CHIL requires Indigenous homelessness projects to engage in collaborative and coordinated efforts that will provide a holistic approach to supporting Indigenous community members experiencing or at-risk of homelessness.

Please include a supportive letter from another agency (Indigenous or mainstream) explaining how this project will collaborate/coordinate with at least one other local agency and/or connect with existing programs and services to address Indigenous homelessness. The letter must be signed by authorized signing authorities of all agencies involved.

E. SUPPLEMENTARY INFORMATION

If you are providing supplementary information, such as reports, provide a brief explanation linking the supplementary information to project rationale, activities, outcomes, etc.

Appendix A. Reaching Home Eligible Activities and Indicators

The following tables outline Reaching Home priority areas, eligible activities and required indicators and targets. In addition to the required indicators and targets, as well as mandatory demographic data (IE. gender, age, etc.), agencies may choose to identify additional targets and indicators of program achievement.

A. HOUSING SERVICES		
PRIORITIES	RH ELIGIBLE ACTIVITIES	INDICATORS AND TARGETS
Housing Services To support individuals and families in transitioning to stable housing that has been deemed appropriate and safe.	Housing Placement <ul style="list-style-type: none"> - Determining an individual’s or family’s preferences and needs for housing and type of supports - Securing housing for individuals and families by working with various community stakeholders to identify available housing units - Time-limited rental assistance in the context of a rapid rehousing project. While at the discretion of the community to establish parameters, rapid rehousing usually consists of 3-6 months of support - Providing landlord-tenant services for an individual or family that was placed into housing, which includes providing landlord mediation and training on roles and responsibilities of tenants and landlords - Re-housing (if required) 	<ul style="list-style-type: none"> - Number of individuals placed into housing - Number of instances of housing placement - Number of days to house individuals/families - Number of individuals who did not remain housed at 12 months - Number of individuals successfully exiting the program after 12 months - Number of individuals still housed and requiring supports at 12 months - Number of individuals re-housed, and reasons for re-housing
	Emergency Housing Funding <ul style="list-style-type: none"> - Within parameters that are established by the community, funding to help cover housing costs in the short term while awaiting access to longer-term housing supports, including the Canadian Housing Benefit or benefits from provincial, territorial or municipal programs 	<ul style="list-style-type: none"> - Number of people who benefited from Emergency Housing - Number of instances of emergency housing
	Housing Set-up <ul style="list-style-type: none"> - Activities which cover costs associated with setting up a housing unit, including insurance, damage deposit, first and last months' rent, maintenance (for example, painting), moving, furniture, kitchen, basic 	

	<p>groceries and supplies at move-in, etc. Available to all individuals and families, not just those in receipt of rental assistance or Emergency Housing Funding.</p> <ul style="list-style-type: none"> ○ If a provincial social assistance or other program offers first and last month's rent or damage deposits, this funding should be exhausted first before Reaching Home funding is used for these purposes. 	
<p>NOTE: Due to the unique challenges of the COVID-19 pandemic and need for collaborative solutions to address homelessness, social housing providers were eligible for Reaching Home funding for the first time in 2020. Indigenous social housing agencies seeking to apply for funding in this CFP process are encouraged to include data collection and project evaluation strategies that will support CHIL in continuing to advocate for eligibility of social housing projects beyond the current iteration of funding.</p>		

<p style="text-align: center;">B. PREVENTION AND SHELTER DIVERSION</p>		
<p>PRIORITIES</p>	<p>RH ELIGIBLE ACTIVITIES</p>	<p>INDICATORS AND TARGETS</p>
<p>Prevention and Shelter Diversion To support individuals and families who are at imminent risk of homelessness before crisis occurs.</p> <p>Including those who are currently housed but at-risk of losing their housing, and preventing individuals who are being discharged from public systems (i.e. corrections) from becoming homeless.</p>	<ul style="list-style-type: none"> - Discharge planning services⁹ for individuals being released from public systems (for example, health, corrections, and child welfare) - Help obtaining or retaining housing, including shared housing - Landlord liaison and intervention to prevent eviction and preserve tenancy - Advice on budgeting, credit counseling and debt consolidation - Legal advice, advocacy, and legal representation in order to avert eviction - Emergency assistance to help avert eviction (for example, food, clothing, transportation vouchers, cleaning/repair of damage to a rental unit) - Moving costs; and - Short-term¹⁰ financial assistance to help avert eviction or loss of housing with rent, rental arrears, and utility deposits or payments. 	<ul style="list-style-type: none"> - Number of service/program users - Number of instances of programs/services - Number of individuals that remained housed at 3 months - Number of individuals that did not remain housed at 3 months. Reasons for not remaining housed

C. HEALTH AND MEDICAL SERVICES

PRIORITIES	RH ELIGIBLE ACTIVITIES	INDICATORS AND TARGETS
<p>Health and Medical Services To enable communities to respond to the COVID-19 outbreak. Please note this priority is temporary.</p>	<ul style="list-style-type: none"> - providing general health and medical services, mental health (including counselling) and addictions support services that are already provided by provinces and territories - direct hiring of health care professionals (for example, nurses, doctors) to provide services directly to clients 	<ul style="list-style-type: none"> – Number of people who began receiving income assistance – Number of instances of income assistance services provided – Number of people who began new employment – Number of instances of employment assistance services provided – Number of people who began an education program – Number of instances of changes in education provided – Number of people who began a job-training program – Number of instances of job-training services provided
<p>NOTE: Due to the unique challenges of the COVID-19 pandemic and need for collaborative solutions to address homelessness, health and medical services were eligible for Reaching Home funding for the first time in 2020. Indigenous agencies seeking to apply for funding in this priority area are encouraged to include data collection and project evaluation strategies that will support CHIL in continuing to advocate for eligibility of social housing projects beyond the current iteration of funding.</p>		

D. CLIENT SUPPORT SERVICES

PRIORITIES	RH ELIGIBLE ACTIVITIES	INDICATORS AND TARGETS
<p>Client Support Services To help improve integration and connectedness to support structures, such as the provision of basic needs and treatment services. These programs and services may also include economic, social, and cultural supports.</p>	<p>Basic Needs Services</p> <ul style="list-style-type: none"> - Essential services related to the provision of emergency shelter beds, food, and shelter, including shower and laundry facilities, food banks, soup kitchens, community kitchens and drop-in centres. - Life skills development (for example budgeting cooking). - Longer-term food programs that are part of another eligible activity (for example, activities that assist with community reintegration). - Culturally relevant supports for Indigenous people (for example, cultural ceremonies, traditional supports, and activities with the goal of increasing cultural connections and an individual's sense of belonging in a community). - Groceries, personal hygiene and supplies. - Clothing, footwear, and blankets. - Storage for belongings (up to 3 months). - Access to traditional foods and medicines. - Repair or replacement of eyeglasses (if not otherwise covered through medical services). - Disability supports (for example mobility and other assistive devices if not otherwise covered through medical services). - Personal identification. - Access to technology (for example phones, community voice mail, safe apps, computers, etc.) in a community setting (for example in a resource or drop-in centre). - Bus or public transit tickets related to integration activities (for example, job search/interviews, appointments/reconnecting to family). - Transportation to home community (mileage eligibility to be determined by community). - Access to oral care programs (if not covered by a provincial/territorial government). 	

	<p>Clinical and treatment services</p> <ul style="list-style-type: none"> - Brokering and navigating access to clinical, health and treatment services (includes mental health and addictions support) through case management, including through an Intensive Case Management team. - Partnership development, liaison, and integration to bring together services to support the needs of individuals or families or to establish case management teams where none exists - Delivery of harm reduction activities that seek to reduce risk and connect individuals and families with key health and social services. <ul style="list-style-type: none"> o These activities may include, for instance, storage, distribution, and provision of materials and/or supplies (for example, needles), prevention interventions (for example, targeted programming to prevent substance abuse in homeless youth and/or youth at-risk of homelessness; managed alcohol programs, connecting individuals to harm reduction services). - Professional fees for services provided in support of Indigenous individuals and families (for example services provided by Indigenous Elders or traditional healers). The value of professional fees, gifts or honoraria must be proportional to the service rendered and should not exceed the reasonable and customary amount for each service; and - Supports to access traditional or culturally sensitive healing services (for example, healing circles, sweat lodges ceremonies, access to traditional medicines) that are not offered through provincial programming. Eligibility is not based on service location (for example, may be local or require travel to a non-local Indigenous community). 	
	<p>Economic integration services</p> <ul style="list-style-type: none"> - Income assistance: services directed towards individuals and families to help them access income benefits (for example, provincial/territorial social assistance, child benefits, disability benefits, veterans' allowance, old age security, or employment insurance). 	<ul style="list-style-type: none"> - Number of people who began receiving income assistance - Number of instances of income assistance services provided

	<ul style="list-style-type: none"> - Employment assistance: pre- and post-employment services (for example, job search assistance, interview preparation) that bridge individuals and families to the labour market and assist them to maintain employment and build self-sufficiency. - Education and Training assistance: services to support essential skills development (for example, reading, document use, numeracy, writing, oral communication, working with others, thinking, computer use and continuous learning), services to connect individuals and families to education and training programs and services to support the successful participation in these programs (for example, bus passes, clothing or equipment, food and non-alcoholic beverages, internet access for the duration of the program). 	<ul style="list-style-type: none"> - Number of people who began new employment - Number of instances of employment assistance services provided - Number of people who began an education program - Number of instances of changes in education provided - Number of people who began a job-training program - Number of instances of job-training services provided
	<p>Social and community integration services</p> <ul style="list-style-type: none"> - Supports to improve social integration, for example, costs of participation or provision of recreational/sports activities; and - Indigenous Elder consultation, gathering and preparation of traditional foods. Establishing and maintaining culturally relevant responses and supports to help Indigenous individuals and families (for example, navigation of urban services including to help establish and maintain culturally relevant support networks within an urban environment; Indigenous language and culture classes). 	<ul style="list-style-type: none"> - Number of people who participated in Social and Community Integration activities - Number of instances of Social and Community Integration services

E. CAPITAL INVESTMENTS

PRIORITIES	RH ELIGIBLE ACTIVITIES	INDICATORS AND TARGETS
<p>Capital Investments To increase the capacity or improve the quality of facilities that address the needs of individuals and families who are homeless or at imminent risk of homelessness, including those that support culturally appropriate programming for Indigenous individuals and families.</p>	<ul style="list-style-type: none"> - Renovation of emergency shelters, transitional housing, permanent supportive housing, or non-residential facilities, including: <ul style="list-style-type: none"> ○ Renovating an existing facility for upgrades and to meet building standards ○ Removing asbestos, mold, rodents; and ○ Repurposing an existing property to create transitional housing or permanent supportive housing and expanding an existing facility. - Repairs of damages resulting from housing placements (includes private market housing). - New construction of transitional or permanent supportive housing, or non-residential facilities (for example, community hubs to include furniture banks, drop-in centres, resource centres, outreach worker spaces, counselling spaces, laundry facilities, food banks), including if applicable tearing down an existing facility to build a new one. - Purchase of transitional housing, or permanent supportive housing, and non-residential facilities to create new space or units. - Eligible costs related to professional fees, such as consultants, audit, technical expertise, facilitation, legal, and construction contractors, and capital costs of the purchase of a land or building. - Purchase or construction of new emergency shelters using funding from Indigenous, Territorial and Rural and Remote streams. - Purchase of furniture, appliances, machinery (for example, lawnmower, woodworking tools), electronic equipment and vehicles (for example, to be used for outreach, transportation for furniture banks). 	<ul style="list-style-type: none"> - Number of New Spaces available in the community (as a result of additional beds)

F. COORDINATION OF RESOURCES AND DATA COLLECTION

PRIORITIES	RH ELIGIBLE ACTIVITIES	INDICATORS AND TARGETS
<p>Coordination of resources and data collection To enable communities to organize and deliver diverse services in a coordinated manner.</p> <p>To support the implementation of the Homelessness Individuals and Families Information System (HIFIS) or alignment of an existing Homeless Management Information System with federal coordinated access requirements</p>	<ul style="list-style-type: none"> - Mapping of the housing and homeless-serving system to identify existing programs and services and assess current capacity, program funders, and program requirements. - Developing and implementing coordinated access, including: <ul style="list-style-type: none"> o Developing partnerships with service providers and other community organizations as necessary o Establishing governance structures and developing privacy tools (for example, data management protocols, data sharing agreement, consent form) for coordinated access and HIFIS implementation o Delivering Change Management activities, such as developing and implementing a communication strategy (for example printed or web-based communications, training, including travel to HIFIS/ Coordinated Access training) o Designing the access model o Selecting an assessment tool and a referral and matching process for the coordinated access system; and o Implementing a by-name list where applicable. - Hiring a project manager for coordinated access, including for HIFIS implementation/maintenance: - Consultant fees or staff wages (for example, community coordinator, analyst, and information technology (IT)), and the corresponding benefits and mandatory employment related costs (for example, Canadian Pension Plan, Québec Pension Plan, Employment Insurance, etc.). - Acquiring hardware/software IT infrastructure, such as HIFIS server and other necessary IT equipment, and related office furniture (for example, computer): <ul style="list-style-type: none"> o Additional support as necessary, for example, legal advice, network security, development of tailored HIFIS reports. - Customizing an existing Homelessness Management Information System to meet the minimum requirements of coordinated access. 	

	<ul style="list-style-type: none"> - Developing partnerships to support a broader systematic approach to addressing homelessness (for example, partnerships with health services, corrections, housing providers). - Conducting point-in-time counts or surveys of homeless populations (for example, coordinator, assistant coordinator, data analyst, project supplies, printing, Volunteer Training, Meeting Space). - Acquiring additional support (for example, contracts, consultants) related to project activities. - Improving services (for example, staff training on activities in support of a broader systematic approach to addressing homelessness). System support projects to strengthen the organizational capacity of networks, coalitions and other sector organized groups to develop best practices in terms of service delivery and more responsive, better-integrated services and partnerships. - Projects that facilitate the coordination of housing and homelessness services, the development of system-wide strategic responses, and foster creative new approaches to addressing issues faced by people who are homeless or at imminent risk of homelessness. - Informing the public and soliciting feedback on activities intended to reduce and prevent homelessness. 	
	<p>Data collection</p> <ul style="list-style-type: none"> - Collection of data to demonstrate accountability, support decision-making and develop an understanding of the homelessness situation - Activities intended to build partnerships for data collection and analysis - Gathering, sharing and disseminating information with the Community Advisory Board and other interest parties - Technical support for data collection, analysis, and management - Purchase of equipment to collect and compile data 	